

**Afuera de Chorro Water Company
Meeting Agenda**

Date: September 14, 2020
Time: 6:00 pm (via teleconference)
Location: 1760 Tiburon Way

Board Members:

Kathy Collins
Tim Romano
Tom Maino
Pat Rusco
Paul Vanderheyden

Operations:

Mark Lindgren

Agenda	Item	Lead
Call To Order	Public Comment	Collins
<u>Action/Discussion</u>	Approval of Minutes from May 4, 2020 (attached) Consideration of another person to record minutes	Collins
	Review of Finances - Finance report - Checking Account Balances - Operating - Reserve	Rusco
	Election of Officers	Board
	Well Status - Operations - Status of current wells - Project List - Grading around tanks – follow-up - Tank Inspection Report - Access road to well 11 and 13 - Well 1 - Flow meter - Well 2 0 SCADA Transducer - Well 3 - transducer - Well 13 -sensor update - Tank Inspection -	Lindgren
	Chip and seal upper Tiburon – update	Vanderheyden
	PGE Outage – generator information – next steps - Discussion on needs - Emergency back-up vs solar system improvement - Research information - Generator - Solar	Lindgren, Maino, Romano
	Engineering – Reviewing of lot split plans for Forster	
	Legal Counsel – Review of Annual meeting suggestions	Board

	○ Option to distribute balance of water shares and do away with DOC process ▪ (4) shares left (Hill, Moore, Santos, Van Til) ▪ Requires By-Law changes ▪ By-Law changes require vote of members ○ Annexation options ○ Potential of mutual aid water resource agreement with the city in case of fire	
	Will Serve status – ● Pending tentative map approval - updates ○ Forster ○ Colombo ○ Hannover ● Tentative map complete and fee due ○ Vanderheyden ● Building permits in process ○ Dostal ○ Van Til – requested information ● Building started ○ Staniec	Rusco
	Meeting dates: ● October 12 vs November 16 ● Meeting Dates for 2021 – to be determined	Board
Discussion		
Adjourn		

Meeting support material available upon request

Afuera de Chorro Water Company Meeting Minutes

Date: May 4, 2020
Time: 6:00 pm
Location: Teleconference

Board Members:

Kathy Collins ✓
Tim Romano ✓
Tom Maino - ✓
Pat Rusco- ✓
Paul Vanderheyden ✓

Operations:

Mark Lindgren -✓

Agenda Item/Discussion	Action																
Call To Order	Meeting called to order at 4:00 pm																
Public Comment – • None																	
Approval of Minutes from January 13, 2020 - motion to approve minutes Maino / Romano	Minutes were approved																
Repots and Action Items																	
- Review Finances – written report provided by Pat Rusco <table> <tr> <td>Operating Account</td><td></td></tr> <tr> <td>Current Cash - approximately</td><td>\$38,951</td></tr> <tr> <td>Pending Receivable - quarterlies</td><td>\$4,250</td></tr> <tr> <td>Operating Total</td><td>\$ 43,201</td></tr> </table> <table> <tr> <td>Reserve Account</td><td></td></tr> <tr> <td>Current approximately</td><td>\$ 106,666</td></tr> <tr> <td>Pending Receivables (quarterlies/Overage)</td><td>\$2,550</td></tr> <tr> <td>Total Reserves</td><td>\$109,216</td></tr> </table> - Proposed budget for 2020-2021 approved – Maino/Vanderheyden 2019-2020 actuals provided to the committee and membership - Discussion to maintain or waive the June reserve. Motion and approval to continue the reserve funding - Maino/Vanderheyden	Operating Account		Current Cash - approximately	\$38,951	Pending Receivable - quarterlies	\$4,250	Operating Total	\$ 43,201	Reserve Account		Current approximately	\$ 106,666	Pending Receivables (quarterlies/Overage)	\$2,550	Total Reserves	\$109,216	Proposed budget for 2020-2021 approved Motion to continue the reserve funding approved
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Well Report – from Lindgren - Well performance – well performing well and water levels are good Mark reviewed the project list as follows: The Board approved \$10,000 to cover cost listed below and authorized Lindgren to proceed the tank cleaning project (Maino/Vanderheyden) - Gravel around well 13 complete – Lindgren not satisfied with outcome and will provide photos to show issues with drainage.	Board approved expenditures of \$10,000 for items listed in the project list																

Maino and Lindgren to meet up with Chavez to determine a fix (\$1800) - Well #3 – replaced pump and downpipe by Farm Supply – Complete (\$4,000) - Tank Inspection coming due (every 5 -10 years) – Lindgren and Maino obtained bids. The bid from Inland Potable Services for \$2,875 was approved. Lindgren will contact them and sign the contract. Notification of property owner of timing will be coordinated by Lindgren - Grade and gravel access road to Well # 13 and #11 – follow-up with Hather on location of access now that weather is dry – Lindgren - Well #1 flowmeter - - FRM to check - Well 13 – sensor needs to be checked – currently working ok - Clean-up of brush and down tree Well #11 ((\$200) - Water meter replacement for Rusco, Collins, Vanderheyden, Breazeale, and Van Til (\$500 each) - Replace pressure transducer at Well #3 (\$600) - Repair SCADA level transducer at tank 2 (\$400)	Chavez – contracted to complete grading work around tanks (\$1800) – Lindgren and Maino to review drainage problems Tank Inspection cost approved. Lindgren to sign contract and coordinate the project Lindgren to monitor Well 13 sensor Lindgren to coordinate access road to Wells #11 and 13. Maino offered assistance FRM to review flowmeter at well #1, replacement of transducer at well # 3 and SCADA transducer at tank #2
Electrical/Power Review - Backup generator for PGE outages - Maino to follow-up with Thoma Electric regarding needs for an “emergency back-up system” - Solar System – More information needed to understand options size and credit availability for a solar system to offset electrical power needs. Collins to bring back information at the next meeting - Fire suppression – members in attendance reminded of the value to mow and keep weeds under control	Maino to contact electrical engineer Collins to contact solar provider
Chip and Seal upper Tiburon – Vander Hayden will be required to widen and improve a portion of upper Tiburon with lot split. There is some shared access to the water tanks and wells. The Board previously approved some level of shared cost. This will be updated as more information is available.	Paul to keep Board informed
Engineering No items at this time	No action at this time
Legal Counsel – meeting date - Glen Price Confirmed his attendance at the Annual Meeting - Pat will send out a letter to the members requesting topics for discussion will be solicited from members prior	Pat to send letter to member prior to the Annual Meeting requesting questions and topics for Glen
Will Serve process. Will Serve – the following received updated will serve notices that are in effect until May 2020. Once tentative map is approved the assessment fees are due. Vanderheyden - paid	

Pending tentative map approval for lot splits • Forster – Collins to follow-up on progress • Hanover – early in process • Colombo – early in process Updated will serve requests for building permits • Dostal • Staniec	
Meeting Adjourned Meetings dates for 2020 - updated ANNUAL MEETING RESCHEDULED FOR JULY 20. 2020 Regular Meeting Dates: August 10 October 12	