

**Afuera de Chorro Water Company  
Meeting Minutes**

Date: January 14, 2019

Time: 6:00 pm

Location: 1760 Tiburon Way

**Board Members:**

Kathy Collins ✓  
 Tim Romano ✓  
 Tom Maino ✓  
 Pat Rusco ✓  
 Paul Vanderheyden - absent

**Operations:**

Mark Lindgren ✓

Agenda Item/Discussion	Action
Call To Order	Meeting called to order at 6:00 pm
Public Comment <ul style="list-style-type: none"> <li>• Request to have members notified of meetings via email</li> </ul>	All meeting dates for 2019 are on website Board will make an effort to send email reminder
Approval of Minutes from July 2, 2018 - motion to approve minutes Maino/Vanderheyden	Minutes were approved
<b>Repos and Action Items</b>	
Review Finances <ul style="list-style-type: none"> <li>• Current Operating Account: \$20,626.78                             <ul style="list-style-type: none"> <li>○ Accounts Payable: \$ 3,069.96</li> <li>○ Accounts Receivable: \$13,266.00</li> <li>○ Net: \$30,822.82</li> </ul> </li> <li>• Current Reserve Account: \$15,436.00                             <ul style="list-style-type: none"> <li>○ Receivables: \$ 8,100.00</li> <li>○ Net: \$23,536.00</li> </ul> </li> <li>• No outstanding bills at this time</li> </ul>	No action required
Well Report <ul style="list-style-type: none"> <li>• Well levels responding well to recent rains</li> <li>• Sequoia repairs – Crandall Construction indicated it would be the end of January, Repairs are to be coordinated with Mark, FRM and Wallace Group. Sinsheimer and Rosenthal responsible to ensuring repairs are made</li> <li>• Computer cycling issue - may be resolved but Mark will check with Wells 1, 11, and 13 to verify</li> <li>• Cannon replacement – after investigation the cost would be close to \$30K and the Company would still need the services of FRM – at this time the Board recommended to stay with FRM</li> <li>• Project List – approved \$2500 at last meeting                             <ul style="list-style-type: none"> <li>○ Transmitters for well 13 and 15 -placed</li> <li>○ Livestock fence at well 11 and well 5 - spring</li> <li>○ Replace gravel around well 13 - spring</li> </ul> </li> </ul>	Repairs to Sequoia Leak – contractor Crandall to complete in January Mark to verify computers are working correctly with Wells # 1, 11 and 13 Mark and Tom M. will continue to work on project list as weather permits

<ul style="list-style-type: none"> <li>○ Replace wire and pipe on well 3 - spring</li> <li>○ Remove dead trees at water tanks - spring</li> <li>○ Repair level transducer at tank 2 - FRM</li> <li>○ Install fire hydrant barrier at water tanks - spring</li> </ul>	
<p>Engineering</p> <ul style="list-style-type: none"> <li>● Flow test was done and awaiting engineer report necessary for DOC application – takes approximately 2 weeks</li> </ul>	Collins to follow -up
<p>Dostal Lot</p> <ul style="list-style-type: none"> <li>● Clean up complete</li> </ul>	
<p>Legal Counsel – update</p> <ul style="list-style-type: none"> <li>● Easement status <ul style="list-style-type: none"> <li>○ O’Hagan will sign with minor language changes</li> <li>○ Moore – not ready to sign</li> <li>○ Romano – will review and report back</li> <li>○ Rusco – to review and report back</li> </ul> </li> <li>● Santos -. A draft LOU written by our attorney was shared with Santos.</li> </ul>	Board to follow-up on easement agreements
<p>DOC Documents</p> <ul style="list-style-type: none"> <li>● Waiting for Engineer Report</li> <li>● No Will serves can be issued until current DOC received</li> </ul>	Collins to follow-up with Wallace
<p>Will Serve on Hold</p> <ul style="list-style-type: none"> <li>● Callahan</li> <li>● Rosenthal</li> <li>● Lindgren</li> <li>● Vanderheyden</li> <li>● Forster</li> </ul> <p>Draft language was added to the upcoming will serve renewals that the initial letter is a “preliminary will serve” and that a “final will serve” would be issued with proof of approval the “tentative map” from the County and receipt of the Afuera de Chorro assessment fee. The property owner will continue be responsible for the connection cost and any Company engineering fees associated with the check and inspection of the new service. The Board wanted to see some other program will serve language before accepting the change (Maino/Romano)</p>	More information will be reviewed by the Board from other programs will serves before adding language to clarify collection timing of the assessment fee.
<b>A review of the 2018-19 Goals from annual meeting</b>	
<ul style="list-style-type: none"> <li>● Flow test and updated engineer report – in process</li> <li>● Explore measures to encourage conservation and address fees for leaks – Member Rosenthal asked t work with Rusco to explore more models on conservation.</li> <li>● Explore succession option with professional management groups – discussion to be continued</li> </ul>	<p>Action:</p> <ul style="list-style-type: none"> <li>● Wallace Group completing the study</li> <li>● Succession discussion to be continued</li> </ul>
<p>Meeting Adjourned – 2019 Meeting dates to be determined</p> <p>Meetings for 2019</p> <p style="margin-left: 40px;">April, 8                      May 6 Annual Meeting</p> <p style="margin-left: 40px;">June 10                      September 9</p>	Adjourned at 7:15 pm