

**Afuera de Chorro Water Company
Meeting Minutes**

Date: July 1 2019

Time: 6:00 pm

Location: 1760 Tiburon Way

Board Members:

Kathy Collins ✓

Tim Romano ✓

Tom Maino - absent

Pat Rusco- absent

Paul Vanderheyden ✓

Operations:

Mark Lindgren -absent

| Agenda Item/Discussion | Action |
|---|---|
| Call To Order | Meeting called to order at 6:00 pm |
| Public Comment - none | No action |
| Approval of Minutes from April 8, 2019 - motion to approve minutes Vanderheyden / Romano | Minutes were approved as presents |
| Election of Officers President – Kathy Collins Vice-President – Tim Romano Secretary/Treasurer – Pat Rusco | Slate of officers was approved |
| Repos and Action Items Review Finances – written report provided by Pat Rusco <div style="margin-left: 40px;"> Operating Account Current Cash \$19431.5 <u>Payable</u> \$ 664.83 Balance \$19,431.50 Reserve Account <u>Current Cash</u> \$43,561.00 Total AFDC \$62,992.50 </div> | No action required |
| Well Report – from Mark <ul style="list-style-type: none"> • Well performance – currently pumping approx. 23,000 gal/day • Sink hole at Sequoia and Tiburon –identified and repaired • The project list was reviewed – most items were still on hold due to the rainy weather <ul style="list-style-type: none"> • Computer cycling issue -Computer operating well for last 4 weeks. Another operator option was presented, T Welt after a review of the system they noted they were familiar with the program. At this time no action was taken Mark will continue to monitor FRM performance • Project List – approved \$2500 and applied to the following <ul style="list-style-type: none"> ○ Transmitters for well 13 and 15 - completed | Mark to continue to monitor FRM performance Tom and Mark will coordinate tractor and gravel placement at well 13 Mark will work o cutting back dead trees |

| | |
|--|--|
| <ul style="list-style-type: none"> ○ Livestock fence at well 11 and well 5 - completed ○ Replace gravel around well 13 – Mark to work with Tom Maino ○ Remove dead trees at water tanks – Mark will trim them down ○ Repair level transducer at tank 2 – not urgent –Mark may reach out to T Welty to get a bid ○ Install fire hydrant barrier at water tanks – complete ● Updated project discussion <ul style="list-style-type: none"> ○ Remove sediment and grade around water tanks – Santos addressed the board with the option of combining efforts as she was preparing to do some additional grading near the tanks. – The Board requested a bid from the contractor be presented for approval. ○ Replace the down pipe, meter transmitter, and pressure transducer on well 3 (\$15,000) – Mark to review with Farm Supply ○ Grade gravel roads to well 13 and 15 electrical panels (\$1000) – no action taken ○ Re-roof chlorinator/computer shed – Mark to repair ○ Replace fire hydrant # 4 – ?\$ no action ○ Chip/seal upper Tiburon – fall project – need a bid ? \$ | <p>Mark may reach out to T Welty for bid on transducer replacement at tank 2</p> <p>Sandra Santo to have contractor provide bid for grading work around tanks (post meeting follow-up – Board approved grading bid for \$1800)</p> <p>Well 3 repairs – Mark to work with Farm Supply for bid</p> |
| <p>Engineering</p> <ul style="list-style-type: none"> ● Easement status – all easements in question were answered by the Wallace Group and no action necessary | <p>No action at this time</p> |
| <p>Legal Counsel – meeting date</p> <ul style="list-style-type: none"> ● Board discussed Annual meeting request to have Legal counsel present at a future membership meeting. The board felt the regular annual meeting in May 2020 would be the most appropriate time. | <p>No action at this time</p> |
| <p>Will Serve process.</p> <ul style="list-style-type: none"> ● A draft process document was present to the Board with the changes as requested at the annual meeting to remove reference to building. The Board approved the document and will be utilized going forward <p>Will Serve – the following received updated will serve notices that are in effect until May 2020. The (*) have received tentative map approval and have the assessment fees due. Pat will be instructed to provide an invoice to them</p> <ul style="list-style-type: none"> ● Callahan (*) ● Lindgren (*) ● Vanderheyden ● Forster (*) – need to confirm map status ● Hanover | <p>The document to be placed on the website.</p> <p>Pat to provide invoices to collect assessment fees from those that have an County approved tentative map completed – noted by (*)</p> |

| | |
|--|----------------------|
| Meeting Adjourned Meetings date for 2019 September 9 Meetings dates for 2020 January 13 April 13 May 4 June 8 September 14 | Adjourned at 7:15 pm |
|--|----------------------|

DRAFT